Lottery Operating Policies Guide 2023-2024

Summary

As the registered lottery 'Operator' with the Gambling Commission you are required to ensure that your 'Operating Policies' are reviewed and updated regularly and that these policies are used as guiding principles for how your lottery is run, ensuring continued compliance.

To make this process easier for you we have provided updated Operating Policy documents for you to review and implement as part of your day-to-day lottery operation. It is important to make sure that any officers/staff that are involved in the operation of the lottery are aware of these policies.

Policies

Click on the policy you wish to download below, alternatively, click here to download a zip file containing all of the below policies.

- Gambling Policy
- Anti Money-Laundering Policy
- Business Continuity Plan (Copy version - Gatherwell's responsibility)
- Remote Technical Standards Protocol (Copy version - Gatherwell's responsibility)

Actions

- You will need to update the sections of the Gambling Policy and Anti Money Laundering Policy highlighted in red (including the footer) adding in your Council/Society name and other information.
- The final page of each policy document is in red and displays the Gambling Commissions questions that the policy relates to – no action is required on the last page.
- Please familiarise yourself with these policies and save them in a place where all officers/staff that are involved with the lottery operation can access.
- You will need to refer to these documents should the Gambling Commission request a compliance visit.